December 31, 2022 and 2021



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### INDEPENDENT ACCOUNTANT'S AUDIT REPORT

To the Board of Directors Minnesota Elder Justice Center St Paul, Minnesota

We have audited the accompanying financial statements of Minnesota Elder Justice Center (a nonprofit organization), which comprise the statements of financial position as of December 31, 2022 and 2021, and the related statements of activities, cash flows and functional expenses for the years then ended, and the related notes to the financial statements.

In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of Minnesota Elder Justice Center as of December 31, 2022 and 2021, and the changes in its net assets and its cash flows for the years then ended in accordance with accounting principles generally accepted in the United States of America.

#### **Basis for Opinion**

We conducted our audits in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of Minnesota Elder Justice Center and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audits. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

#### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America, and for the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about Minnesota Elder Justice Center's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

#### Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of Minnesota Elder Justice Center's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about Minnesota Elder Justice Center's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Harnnyton Langer & Associates

July 12, 2023

### STATEMENTS OF FINANCIAL POSITION

December 31, 2022 and 2021

|  | _  | 2022     | 2021 |          |  |
|--|----|----------|------|----------|--|
| ASSETS   |    |          |      |          |  |
| CURRENT ASSETS                                 |    |          |      |          |  |
| Cash and cash equivalents                      | \$ | 262,734  | \$   | 217,766  |  |
| Grants receivable                              |    | 59,834   |      | 97,702   |  |
| Prepaid expenses                               |    | 9,621    |      | 13,281   |  |
| TOTAL CURRENT ASSETS                           |    | 332,189  |      | 328,749  |  |
| PROPERTY AND EQUIPMENT, at cost                |    |          |      |          |  |
| Furniture and fixtures                         |    | 36,098   |      | 36,098   |  |
| Less: accumulated depreciation                 |    | (31,228) |      | (28,650) |  |
| TOTAL PROPERTY AND EQUIPMENT, net              |    | 4,870    |      | 7,448    |  |
| OTHER ASSETS                                   |    |          |      |          |  |
| Operating Lease Right-of-Use Assets            |    | 8,136    |      | -        |  |
| TOTAL ASSETS                                   | \$ | 345,195  | \$   | 336,197  |  |
| LIABILITIES AND NET ASSETS                     |    |          |      |          |  |
| CURRENT LIABILITIES                            |    |          |      |          |  |
| Accounts payable                               | \$ | 7,055    | \$   | 12,988   |  |
| Accrued expenses                               |    | 43,027   |      | 31,971   |  |
| Current portion of Operating Lease Liabilities |    | 8,188    |      | _        |  |
| TOTAL CURRENT LIABILITIES                      |    | 58,270   |      | 44,959   |  |
| NET ASSETS                                     |    |          |      |          |  |
| Without Donor Restrictions                     |    | 266,425  |      | 217,905  |  |
| With Donor Restrictions                        |    | 20,500   |      | 73,333   |  |
| TOTAL NET ASSETS                               |    | 286,925  |      | 291,238  |  |
| TOTAL LIABILITIES AND NET ASSETS               | \$ | 345,195  | \$   | 336,197  |  |

STATEMENT OF ACTIVITIES For the Year Ended December 31, 2022 (With Comparative Totals for 2021)

|                                       | Without Donor<br>Restrictions |           | With Donor<br>Restrictions |          | Total<br>2022 |    | Total<br>2021 |
|---------------------------------------|-------------------------------|-----------|----------------------------|----------|---------------|----|---------------|
| <b>REVENUE AND SUPPORT</b>            |                               |           |                            |          |               |    |               |
| Government grants                     | \$                            | 710,561   | \$                         | -        | \$ 710,56     | 1  | \$<br>663,886 |
| Grants and contributions              |                               | 204,880   |                            | 20,000   | 224,88        | 0  | 233,707       |
| Conference and training               |                               | 81,698    |                            | 500      | 82,19         | 8  | 49,032        |
| Net assets released from restrictions |                               | 73,333    |                            | (73,333) | -             |    | -             |
| TOTAL REVENUE AND<br>SUPPORT          |                               | 1,070,472 |                            | (52,833) | 1,017,63      | 0  | 946,625       |
| 5011011                               |                               | 1,070,472 |                            | (32,833) | 1,017,05      | 9  | <br>940,025   |
| EXPENSES                              |                               |           |                            |          |               |    |               |
| Program services                      |                               | 870,702   |                            | -        | 870,70        | 2  | 870,102       |
| Management and general                |                               | 108,636   |                            | -        | 108,63        | 6  | 90,665        |
| Fundraising                           | _                             | 42,614    |                            | -        | 42,61         | 4  | <br>30,965    |
|                                       |                               |           |                            |          |               |    |               |
| TOTAL EXPENSES                        |                               | 1,021,952 |                            | -        | 1,021,95      | 2  | <br>991,732   |
| CHANGE IN NET ASSETS                  |                               | 48,520    |                            | (52,833) | (4,31         | 3) | (45,107)      |
| NET ASSETS, BEGINNING                 |                               | 217,905   |                            | 73,333   | 291,23        | 8  | <br>336,345   |
| NET ASSETS, ENDING                    | \$                            | 266,425   | \$                         | 20,500   | \$ 286,92     | 5  | \$<br>291,238 |

## MINNESOTA ELDER JUSTICE CENTER STATEMENT OF ACTIVITIES

For the Year Ended December 31, 2021

|                                       | Without Donor<br>Restrictions |           | With Donor<br>Restrictions |           | Total |          |
|---------------------------------------|-------------------------------|-----------|----------------------------|-----------|-------|----------|
| <b>REVENUE AND SUPPORT</b>            |                               |           |                            |           |       |          |
| Government grants                     | \$                            | 663,886   | \$                         | -         | \$    | 663,886  |
| Grants and contributions              |                               | 160,374   |                            | 73,333    |       | 233,707  |
| Conference and training               |                               | 49,032    |                            | -         |       | 49,032   |
| Net assets released from restrictions |                               | 200,726   |                            | (200,726) |       | -        |
| TOTAL REVENUE AND                     |                               |           |                            |           |       |          |
| SUPPORT                               |                               | 1,074,018 |                            | (127,393) |       | 946,625  |
| EXPENSES                              |                               |           |                            |           |       |          |
| Program services                      |                               | 870,102   |                            | -         |       | 870,102  |
| Management and general                |                               | 90,665    |                            | -         |       | 90,665   |
| Fundraising                           |                               | 30,965    |                            | -         |       | 30,965   |
| TOTAL EXPENSES                        |                               | 991,732   |                            | -         |       | 991,732  |
| CHANGE IN NET ASSETS                  |                               | 82,286    |                            | (127,393) |       | (45,107) |
| NET ASSETS, BEGINNING                 |                               | 135,619   |                            | 200,726   |       | 336,345  |
| NET ASSETS, ENDING                    | \$                            | 217,905   | \$                         | 73,333    | \$    | 291,238  |

STATEMENTS OF CASH FLOWS

For the Years Ended December 31, 2022 and 2021

|   | 2022 |         | 2021 |          |
|---|------|---------|------|----------|
| CASH FLOWS FROM OPERATING ACTIVITIES                      |      |         |      |          |
| Change in net assets                                      | \$   | (4,313) | \$   | (45,107) |
| Adjustments to reconcile change in net assets to net cash |      |         |      |          |
| provided by (used in) operating activities:               |      |         |      |          |
| Depreciation  |      | 2,577   |      | 4,497    |
| Decrease (increase) in:                                   |      |         |      |          |
| Grants receivable   |      | 37,868  |      | (32,707) |
| Prepaid expenses  |      | 3,660   |      | (8,827)  |
| Increase (decrease) in:                                   |      |         |      |          |
| Accounts payable  |      | (5,933) |      | 2,716    |
| Accrued expenses  |      | 11,056  |      | 5,857    |
| Operating Lease Liabilities                               |      | 53      |      | -        |
| NET CASH PROVIDED BY (USED IN)                            |      |         |      |          |
| OPERATING ACTIVITIES                                      |      | 44,968  |      | (73,571) |
| INCREASE (DECREASE) IN CASH AND                           |      |         |      |          |
| CASH EQUIVALENTS  |      | 44,968  |      | (73,571) |
| CASH AND CASH EQUIVALENTS, BEGINNING                      |      | 217,766 |      | 291,337  |
| CASH AND CASH EQUIVALENTS, ENDING                         | \$   | 262,734 | \$   | 217,766  |

#### STATEMENT OF FUNCTIONAL EXPENSES

For the Year Ended December 31, 2022

(With Comparative Totals for 2021)

|                               | Program<br>Services | agement<br>General | Fu | ndraising | <br>Total<br>2022 | <br>Total<br>2021 |
|-------------------------------|---------------------|--------------------|----|-----------|-------------------|-------------------|
| Salaries                      | \$<br>518,145       | \$<br>69,667       | \$ | 24,269    | \$<br>612,081     | \$<br>583,939     |
| Payroll taxes                 | 40,158              | 5,400              |    | 1,881     | 47,439            | 44,580            |
| Employee benefits             | 48,637              | 6,539              |    | 2,278     | 57,454            | 54,613            |
| Professional fees             | 102,306             | 13,756             |    | 4,792     | 120,854           | 145,611           |
| Rent                          | 34,069              | 6,814              |    | 4,543     | 45,426            | 44,669            |
| Printing                      | 7,366               | 990                |    | 345       | 8,701             | 14,974            |
| Insurance                     | 3,834               | 516                |    | 180       | 4,530             | 3,046             |
| Supplies                      | 5,153               | 693                |    | 241       | 6,087             | 9,179             |
| Program supplies & activities | 18,453              | -                  |    | -         | 18,453            | 44,018            |
| Events                        | -                   | -                  |    | 2,879     | 2,879             | -                 |
| Telephone                     | 12,657              | 1,702              |    | 593       | 14,952            | 12,692            |
| Staff development             | 12,198              | -                  |    | -         | 12,198            | 4,550             |
| Mileage and travel            | 10,339              | 1,390              |    | 484       | 12,213            | 6,976             |
| Membership/dues               | 6,927               | -                  |    | -         | 6,927             | 5,269             |
| Board expenses                | -                   | 809                |    | -         | 809               | 975               |
| Conference                    | 47,785              | -                  |    | -         | 47,785            | 11,760            |
| Depreciation                  | 2,182               | 293                |    | 102       | 2,577             | 4,497             |
| Miscellaneous                 | <br>493             | <br>67             |    | 27        | <br>587           | <br>384           |
| Total Expenses                | \$<br>870,702       | \$<br>108,636      | \$ | 42,614    | \$<br>1,021,952   | \$<br>991,732     |

#### STATEMENT OF FUNCTIONAL EXPENSES

For the Year Ended December 31, 2021

|                               | Program<br>Services | Management<br>and General |        | Fu | ndraising | <br>Total     |
|-------------------------------|---------------------|---------------------------|--------|----|-----------|---------------|
| Salaries                      | \$<br>512,059       | \$                        | 50,828 | \$ | 21,052    | \$<br>583,939 |
| Payroll taxes                 | 39,093              |                           | 3,880  |    | 1,607     | 44,580        |
| Employee benefits             | 47,890              |                           | 4,754  |    | 1,969     | 54,613        |
| Professional fees             | 125,611             |                           | 20,000 |    | -         | 145,611       |
| Rent                          | 33,502              |                           | 6,700  |    | 4,467     | 44,669        |
| Printing                      | 13,131              |                           | 1,303  |    | 540       | 14,974        |
| Insurance                     | 2,671               |                           | 265    |    | 110       | 3,046         |
| Supplies                      | 8,049               |                           | 799    |    | 331       | 9,179         |
| Program supplies & activities | 44,018              |                           | -      |    | -         | 44,018        |
| Telephone                     | 11,129              |                           | 1,105  |    | 458       | 12,692        |
| Staff development             | 4,550               |                           | -      |    | -         | 4,550         |
| Mileage and travel            | 6,118               |                           | 607    |    | 251       | 6,976         |
| Membership/dues               | 5,269               |                           | -      |    | -         | 5,269         |
| Board expenses                | 975                 |                           | -      |    | -         | 975           |
| Conference                    | 11,760              |                           | -      |    | -         | 11,760        |
| Depreciation                  | 3,944               |                           | 391    |    | 162       | 4,497         |
| Miscellaneous                 | <br>333             |                           | 33     |    | 18        | <br>384       |
| Total Expenses                | \$<br>870,102       | \$                        | 90,665 | \$ | 30,965    | \$<br>991,732 |

#### NOTE 1. NATURE OF ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES

#### Nature of Organization:

Minnesota Elder Justice Center (the Organization) is a non-profit corporation that serves elders and vulnerable adults in Minnesota. The group was organized in 2013 and has articulated its mission as mobilizing communities to prevent and alleviate abuse, neglect, and financial exploitation of elders and vulnerable adults. The Organization officially organized as a Minnesota non-profit corporation during February 2014.

#### Vision:

The Organization seeks to raise awareness, increase professional education, serve victims, and influence public policy in the greater Minneapolis and St. Paul areas for senior citizens and vulnerable adults. The Organization has joined two highly-regarded Minnesota initiatives to concentrate and quicken their work to prevent and alleviate the abuse, disregard and financial manipulation of elders and vulnerable adults – the Vulnerable Adult Justice Project (V.A.J.P.) and MN S.A.F.E. Elders Initiative.

#### **Basis of Presentation:**

The financial statements of the Organization have been prepared in accordance with U.S. generally accepted accounting principles ("US GAAP"), which require the Organization to report information regarding its financial position and activities according to the following net asset classifications:

**Net assets without donor restrictions:** Net assets that are not subject to donorimposed restrictions and may be expended for any purpose in performing the primary objectives of the organization. These net assets may be used at the discretion of the Organization's management and the board of directors.

**Net assets with donor restrictions**: Net assets subject to stipulations imposed by donors, and grantors. Some donor restrictions are temporary in nature; those restrictions will be met by actions of the Organization or by the passage of time. Other donor restrictions are perpetual in nature, where by the donor has stipulated the funds be maintained in perpetuity.

Donor restricted contributions are reported as increases in net assets with donor restrictions. When a restriction expires, net assets are reclassified from net assets with donor restrictions to net assets without donor restrictions in the statements of activities.

# NOTE 1. NATURE OF ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES (continued)

#### **Revenue Recognition:**

The Organization recognizes revenue from conferences and training when the services are provided.

Contributions received are recorded as net assets without donor restrictions or net assets with donor restrictions, depending on the existence and/or nature of any donor-imposed restrictions. Contributions that are restricted by the donor are reported as an increase in net assets without donor restrictions if the restriction expires in the reporting period in which the contribution is recognized. All other donor restricted contributions are reported as an increase in net assets with donor restrictions, depending on the nature of restriction. When a restriction expires (that is, when a stipulated time restriction ends or purpose restriction is accomplished), net assets with donor restrictions are reclassified to net assets without donor restrictions and reported in the statements of activities as net assets released from restrictions.

A portion of the Organization's revenue is derived from cost-reimbursable federal and state contracts and grants, which are conditioned upon certain performance requirements and/or the incurrence of allowable qualifying expenses. Amounts received are recognized as revenue when the Organization has incurred expenditures in compliance with specific contract or grant provisions. Amounts received prior to incurring qualifying expenditures are reported as refundable advances in the statement of financial position. The Organization received cost-reimbursable grants of approximately \$582,274 and \$1,070,098, respectively, that have not been recognized at December 31, 2022 and 2021 because qualifying expenditures have not yet been incurred.

Contributed property and equipment are recorded at fair value at the date of donation. Contributions with donor-imposed stipulations regarding how long the contributed assets must be used are recorded as net assets with donor restrictions; otherwise, the contributions are recorded as net assets without donor restrictions.

#### Cash and Cash Equivalents:

The Organization considers cash and cash equivalents to include cash on hand, cash in bank, and short-term investments with original maturities of three months or less.

# NOTE 1. NATURE OF ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES (continued)

#### Allowance for Doubtful Accounts:

The Organization provides an allowance for doubtful accounts on receivables that are deemed uncollectible. At December 31, 2022 and 2021, management considered all outstanding amounts to be fully collectible. Accordingly, there was no allowance for doubtful accounts considered necessary.

#### **Property and Equipment:**

Property and equipment purchased by the Organization in excess of \$1,000 are valued at cost or, in the case of donated equipment, at estimated fair market value on the date of the gift. Depreciation is charged as an expense against operations using the straight-line method over the estimated useful life of the asset, generally three to five years. Depreciation expense for the years ended December 31, 2022 and 2021 was \$2,577 and \$4,497, respectively.

#### **Income Taxes:**

The Organization is exempt from income taxes under Section 501(c)(3) of the Internal Revenue Code and a similar section of Minnesota state income tax laws.

Accounting principles generally accepted in the United States of America require management to evaluate tax positions taken by the Organization and recognize a tax liability (or asset) for any uncertain position that more likely than not would not be sustained upon examination by the applicable tax authorities. The Organization is subject to routine audits by taxing authorities; however, there are currently no audits for any tax periods in progress.

#### **Functional Allocation of Expenses:**

Expenses are charged to each program based on direct expenditures incurred. Any program expenditures not directly chargeable are allocated to a program based on units of service and support costs are allocated to a program based on total program costs.

#### **Estimates:**

The preparation of financial statements in conformity with accounting principles generally accepted in the United States of America requires management to make estimates and assumptions that affect certain reported amounts and disclosures. Accordingly, actual results could differ from those estimates.

# NOTE 1. NATURE OF ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES (continued)

#### **Recently Adopted Accounting Pronouncements:**

In February 2016, FASB issued ASU No. 2016-02, Leases (Topic 842). FASB ASC 842 supersedes the lease requirements in FASB ASC 840. Under FASB ASC 842, lessees are required to recognize assets and liabilities on the balance sheet for most leases and provide enhanced disclosures. The Organization adopted FASB ASC 842, with a date of initial application of January 1, 2022, by applying the modified retrospective transition approach and using the additional (and optional) transition method provided by ASU No. 2018-11, Leases (Topic 842): Targeted Improvements. The Organization did not restate prior periods accounted for under FASB ASC 840 and instead evaluated whether a cumulative effect adjustment to retained earnings as of January 1, 2022, was necessary for the cumulative impact of adoption of FASB ASC 842. The most significant effects of adopting FASB ASC 842 was the recognition of approximately \$32,000 of operating lease ROU assets and of current and long-term operating lease liabilities on the balance sheet as of January 1, 2022, was necessary. FASB ASC 842 did not have a significant effect on the results of operations or cash flows for the year ended December 31, 2022.

As part of the transition, the Organization implemented new internal controls and key system functionality to enable the preparation of financial information on adoption and elected to apply the following practical expedients:

Package of practical expedients:

- Election not to reassess whether any expired or existing contracts are or contain leases
- Election not to reassess the lease classification for any expired or existing leases
- Election not to reassess initial direct costs on any existing leases

Other practical expedients:

- Election whereby the lease and non-lease components will not be separated for leases of manufacturing and office facilities.
- Election not to record right of use (ROU) assets and corresponding lease liabilities for short-term leases with a lease term of 12 months or less, but greater than 1 month. Leases of 1 month or less are not included in short-term lease costs.

# NOTE 1. NATURE OF ORGANIZATION AND SIGNIFICANT ACCOUNTING POLICIES (continued)

#### **Recently Adopted Accounting Pronouncements: (continued)**

• Accounting policy election for short-term leases: The Organization has elected for all underlying classes of assets, to not recognize ROU assets and lease liabilities for short-term leases that have a lease term of 12 months or less, but greater than 1 month at lease commencement, and do not include an option to purchase the underlying asset that the Organization is reasonably certain to exercise. The Organization recognizes lease cost associated with its short-term leases on a straight-line basis over the lease term.

#### **Subsequent Events:**

In preparing these financial statements, the Organization has evaluated events and transactions for potential recognition or disclosure through July 12, 2023, the date the financial statements were available to be issued.

#### NOTE 2. AVAILABILITY AND LIQUIDITY

The following represents Minnesota Elder Justice Center's financial assets at December 31, 2022 and 2021:

|  | <br>2022      | 2021       |
|--|---------------|------------|
| Financial assets at year end:                          |               |            |
| Cash and cash equivalents                              | \$<br>217,766 | \$ 217,766 |
| Grant receivables                                      | <br>59,834    | 97,702     |
| Total financial assets                                 | 277,600       | 315,468    |
| Less amounts not available to be used within one year: |               |            |
| Net assets with donor restrictions                     | (20,500)      | (73,333)   |
| Less net assets with purpose restrictions              |               |            |
| to be met in less than one year                        | <br>20,500    | 73,333     |
| Financial assets available to meet general             |               |            |
| expenditures within one year                           | \$<br>277,600 | \$ 315,468 |

The Organization's goal is generally to maintain financial assets to meet 90 days of operating expenses.

#### NOTE 3. CONCENTRATIONS OF CREDIT RISK

The Organization maintains its cash balances at a financial institution in Minnesota. The balances are insured by the Federal Deposit Insurance Corporation (FDIC) up to \$250,000. As of December 31, 2022 and 2021, approximately \$13,000 and \$0 were uninsured, respectively.

#### **NOTE 4. BORROWING ARRANGEMENT**

The Organization maintains two credit card accounts of which they can borrow up to a combined \$20,000. Advances on these credit cards accrue interest at a variable rate of 23.74%. The amounts due on these credit card accounts as of December 31, 2022 and 2021 were \$1,562 and \$0, respectively, which were included in accounts payable.

#### NOTE 5. FUNDING SOURCE AND RISK CONCENTRATIONS

For the year ended December 31, 2022 and 2021, the Organization received 70% and 65%, respectively, of its total revenue and support from two grantors.

#### LEASE OBLIGATIONS

#### NOTE 6.

The Organization accounts for leases in accordance with FASB ASC 842. The Organization is a lessee in noncancellable operating leases for a copier and office facilities. Leases for other equipment are evaluated using the criteria outlined in FASB ASC 842 to determine whether they will be classified as operating leases or finance leases. The Organization determines if an arrangement is a lease, or contains a lease, at inception of a contract and when terms of an existing contract are changed. The Organization determines if an arrangement conveys the right to use an identified asset and whether the Organization obtains substantially all of the economic benefits from and has the ability to direct the use of the asset. The Organization recognizes a lease liability and ROU asset at the commencement date of the lease.

Beginning January 1, 2022, operating lease ROU assets and related current and long-term portions of operating lease liabilities have been presented in the balance sheet.

#### **NOTE 6. LEASE OBLIGATIONS (continued)**

Lease liabilities: A lease liability is measured based on the present value of its future lease payments. Variable payments are included in the future lease payments when those variable payments depend on an index or rate and are measured using the index or rate at the commencement date. Lease payments, including variable payments made based on an index rate, are remeasured when any of the following occur: (1) the lease is modified (and the modification is not accounted for as a separate contract), (2) certain contingencies related to variable lease payments are resolved, or (3) there is a reassessment of any of the following: the lease term, purchase options, or amounts that are probable of being owed under a residual value guarantee. The discount rate is the rate implicit in the lease if it is readily determinable; otherwise, the Organization uses its incremental borrowing rate. The implicit rates of the Organization's leases are not readily determinable; accordingly, the Organization uses its incremental borrowing rate based on the information available at the commencement date for each lease. The Organization's incremental borrowing rate for a lease is the rate of interest it would have to pay on a collateralized basis to borrow an amount equal to the lease payments under similar terms and in a similar economic environment and geographic location. The Organization determines its incremental borrowing rates by starting with the interest rates on recent borrowings and other observable market rates and adjusting those rates to reflect differences in the amount of collateral and the payment terms of the leases.

ROU assets: A ROU asset is measured at the commencement date at the amount of the initially measured liability plus any lease payments made to the lessor before or after commencement date, minus any lease incentives received, plus any initial direct costs. Unless impaired, the ROU asset is subsequently measured throughout the lease term at the amount of the lease liability (that is the present value of the remaining lease payments), plus unamortized initial direct costs, plus (minus) any prepaid (accrued lease payments), less the unamortized balance of lease incentives received. Lease cost for lease payments is recognized on a straight-line basis over the lease term. Finance lease ROU assets are amortized on a straight-line basis over the shorter of the lease term or the remaining useful life of the asset.

The Organization has an obligation as a lessee for office facilities with initial noncancelable terms in excess of one year. Generally, the office facilities lease has an initial term of 7 years. The Organization classifies this lease as an operating lease, except for any equipment leases that meet the FASB ASC 842 criteria to be classified as a finance lease. Because the Organization is not reasonably certain to exercise these renewal options, the optional periods are not included in determining the lease term, and associated payments under these renewal options are excluded from lease payments used to determine the lease liabilities. The Organization's lease does not include guaranteed residual values or restrictive financial or other covenants. Payments due under lease contract include fixed payments. These lease does not contain a renewal option.

#### NOTE 6. LEASE OBLIGATIONS (continued)

Beginning in 2022, the Organization has elected not to separate nonlease components from lease components in leases for office facilities.

The components of lease cost and income statement caption allocation for the year ended December 31, 2022 are as follows:

|                       |                  | Ye   | ar Ended  |
|-----------------------|------------------|------|-----------|
|                       | Income statement | Dec  | ember 31, |
|                       | caption          | 2022 |           |
|                       |                  |      |           |
| Operating lease cost: | Administrative   | \$   | 24,456    |

Other information related to leases as of or for the year ended December 31, 2022 are as follows:

| Weighted average remaining lease term (years): |            |
|--|------------|
| Operating leases                               | 0.33 years |
|  | -          |
| Weighted average discount rate:                |            |
| Operating leases                               | 1.55%      |

Supplemental cash flow information for the year ended December 31, 2022:

| Cash paid for amounts included in the measurement of lease liabilities: |              |
|---|--------------|
| Operating cash flows from operating leases                              | \$<br>24,404 |
| ROU assets obtained in exchange for new operating lease liabilities     | \$<br>32,293 |

Maturities of operating lease liabilities as of December 31, 2022, were as follows:

| Year Ending<br>December 31,   | Amount                                |
|---|---------------------------------------|
| 2023<br>Total undiscounted cash flows<br>Less: present value discount | \$ 8,204<br>8,204<br>(16)<br>\$ 8,188 |

#### NOTE 6. LEASE OBLIGATIONS (continued)

#### **Office Lease:**

Prior to the adoption of FASB ASC 842 on January 1, 2022, FASB ASC 840 was effective for the year ended December 31, 2021. On April 1, 2016, the Organization signed a lease agreement for their corporate space that began on May 1, 2016. The lease is for 84 calendar months and includes escalating rent payments during the lease term. Total rent expense for the year ended December 31, 2021 was \$44,669.

#### NOTE 7. RETIREMENT PLAN

The Organization has a 403(b) defined contribution plan covering eligible employees, as defined by the plan. At the Organization's discretion, the plan allows for matching contributions of an amount up to 6% of each participant's salary per plan year. The total contributions by the Organization, for the year ended December 31, 2022 and 2021, were \$36,130 and \$34,685, respectively.

#### NOTE 8. NET ASSETS WITH DONOR RESTRICTIONS

Net assets with donor restrictions were available for the following purposes at December 31, 2022 and 2021:

|  | 2022      | 2021      |
|--|-----------|-----------|
| Subject to passage of time: general operations | \$ 20,500 | \$ 73,333 |

Net assets with donor restrictions of \$73,333, were released from restriction for general operation purposes during the year ended December 31, 2022.